SPONSORSHIP FORM

the admiral trust
supporting you to support others

How to use your sponsorship form….

- Please ensure you fill out each section in full
- Please ensure the details of each donation are recorded accurately by your sponsors in their own handwriting – forms in the same handwriting or printed are not valid for Gift Aid purposes
- Please ensure each sponsor ticks the Gift Aid box next to their address below if eligible
- In order for us to claim Gift Aid, we need each sponsor's title, first name, surname, full home address, post code, Gift Aid declaration and donation amount. (Please note we cannot claim Gift Aid on business addresses or on multiple sponsors e.g. Mr & Mrs Jones)

GIFT AID – VERY IMPORTANT

The Admiral trust can claim at least an extra 25% back from the government on every donation, without it costing you a penny extra.

Please tick the box below if you would like us to Gift Aid your donation. Please make sure we can read your full name, home address and postcode. This supports our tax claim and will not be used to contact you.

Please be aware that you must have paid an amount of income tax and/or capital gains tax at least equal to the amount of tax reclaimed by all charities and Community Amateur Sports Clubs on all your donations in the tax year (6th April one year to 5th April next). We can currently receive an extra 25p for every £1 you donate. Other taxes such as Council Tax and VAT do not qualify.

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Don't forget to tick Gift Aid

YOUR DETAILS

Full Name:
Home Address:
Postcode:
Telephone:
Email:

SPONSOR DETAILS (must be completed in your sponsor's own handwriting to qualify for Gift Aid)

Title	Initial	Surname	Full Home Address	Postcode	Amount	Gift Aid	Date Paid
Mrs	A	Samplename	12 Sample Road London	AB1 2CD	£20.00	✓	DD/MM/YY
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Don't forget to tick Gift Aid

SPONSOR DETAILS (must be completed in your sponsor's own handwriting to qualify for Gift Aid)

Title	Initial	Surname	Full Home Address	Postcode	Amount	Gift Aid	Date Paid
Mrs	A	Samplename	12 Sample Road London	AB1 2CD	£20.00	✓	DD/MM/YY
					£		/ /
					£		/ /
					£		/ /
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				I've raised a total of	**£**		

NEXT STEPS

- Simply collect your donations from your sponsors and send us a cheque made payable to "The Admiral Trust" (please do not send cash) along with this sponsorship form and the money return form provided in your pack to
  The Admiral Trust
  65 Weir Road
  Wimbledon
  SW19 8UG
- Please do not photocopy this form. You can request additional forms by calling 020 8971 3130.

Remember the sooner you return your sponsorship money, the sooner we can start donating to our life-changing causes.

DID YOU KNOW YOU CAN COLLECT SPONOSRSHIP MONEY ONLINE?

Setting up an online fundraising page with JustGiving is a quick and easy way to collect donations. It'll save you time and keeps your sponsors updated about your fundraising challenge. Plus it's totally secure and enables people living anywhere in the world to donate to you. Visit www.justgiving.com to set up your own page or to make the most of an existing one.

THANK YOU FOR YOUR SUPPORT

OFFICE USE ONLY

As a valued supporter of The Admiral Trust we will treat your details very carefully and will not pass them onto any other organisations. The Admiral Trust would also like to contact you about our work and activities and how you may support us

If you wish not to receive this information electronically via email or to your mobile via text, please tick the box. ☐ Email ☐ Telephone
By providing us with personal data you consent to the terms and conditions of our Privacy Statement available at www.admiraltrust.org.uk
If you change your mind you can unsubscribe at any time by contacting Supporter Services at The Admiral Trust, 65 Weir Road, Wimbledon SW19 8UG or email info@admiraltrust.org.uk

The Admiral Trust is a registered charity in England and Wales (1145508)
Registered Address: 65 Weir Road, Wimbledon SW19 8UG